

NETWORKS for Training and Development, Inc.

COMMUNICATION MENTORS LIBRARY LOAN FORM

Office use only

DATABASE

Date: _____

Initial: _____

ITEM NAME _____

PUBLISHER/AUTHOR/MANUFACTURER _____

CIRCLE ONE: BOOK CD/DVD VIDEOTAPE AUDIOTAPE AT/AAC DEVICE

DATE BORROWED _____ DATE DUE _____ (2 wk. max.)

BORROWER'S NAME _____

ORGANIZATION _____

ADDRESS _____

PHONE # /EMAIL _____

SUPERVISOR'S NAME/PHONE # _____

BORROWER'S SIGNATURE _____

NETWORK'S STAFF SIGNATURE _____

~ YELLOW COPY TO BORROWER AND ORIGINAL TO LIBRARY "OUT BOX" ~

PLEASE NOTE THAT THE MENTORS LIBRARY IS ONLY FOR GRADUATES OF THE COMMUNICATION MENTORS' COURSE. THERE WILL BE A FEE CHARGED FOR ANY ITEMS NOT RETURNED: DEVICES & BOOKS - REPLACEMENT COST; VIDEO/AUDIOTAPE - \$25.00

PLEASE RETURN MATERIALS TO "IN BOX" WITH ORIGINAL FORM SIGNED AS RETURNED OR BY MAIL TO:

COMMUNICATION MENTORS COORDINATOR
NETWORKS FOR TRAINING AND DEVELOPMENT, INC.
1220 VALLEY FORGE ROAD, UNIT 17
PO BOX 206
VALLEY FORGE, PA 19481-0206

Receipt of Returned Items

Borrower's Signature _____

Network's Staff Signature _____

Date Returned _____